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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

FROM : Chief Instructor, Intelligence Orientation

SUBJECT: Weekly Activities Report, 8 - 14 August 1956

DATE: 14 August 1956

1. Significant Items:

The Director of Training approved a proposal to invite selected individuals from the various IAC agencies to view the Intelligence Products Exhibit. Mr. A [] has undertaken the necessary preliminary coordination within OTR and with DD/I offices.

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2. Other Activities:

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a. Mr. [] met with Mr. [] to discuss the preparation of a priority list of film subjects desired by the Intelligence School. The list prepared in March 1955 was discussed with Mrs. [] and the staff of Intelligence Orientation.

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b. A meeting of the staff of Intelligence Orientation (Introduction to Intelligence) was held on 9 August. The major topics of consideration were several proposals by Mr. [], DD/P Training Officer. One of these, a proposal to create a special study course for DD/P "old timers" who could not pass the waiver test, was also discussed by Mr. [] with Messrs. [] of the School of International Communism.

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c. The notice, catalog description and schedule of Intelligence Orientation #1 were published and disseminated during the reporting period.

d. On the recommendation of [] met with Mr. [] Office of Security, Training Officer, on 13 August to arrange for continuing the presentation on report writing in the training course given by Office of Security to its investigators.

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e. The Registrar has reported that 122 enrollments for Intelligence Orientation #1 have been received through 13 August.

f. On 14 August, Messrs. [] met with Mr. [], Special Assistant to the DD/I and Mr. Earl [] to discuss aspects of Intelligence Orientation and to request the services of a guest lecturer.

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25 YEAR RE-REVIEW

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25X1 g. On 14 August, [redacted]
25X1 [redacted]

(School of International Communism) met to discuss possible formats for the final evaluation form for Intelligence Orientation.

25X1 h. Chief, Intelligence School has informed us that Mr. [redacted]
25X1 [redacted] will shortly assume the duties of the Chief, Orientation and Briefing. We hope [redacted] will be able to assist occasionally in conducting seminars in Intelligence Orientation.

25X1 i. [redacted] August to listen to coverage given the Clandestine Services Planning System.

3. Personnel Notes:

25X1 a. [redacted] was on sick leave 13 and 14 August.

25X1 b. [redacted] has returned from her temporary assignment with RI and is now on annual leave.

25X1 c. [redacted] returned to duty on 13 August.
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